

**1. TITLE OF THE CERTIFICATE (DE)<sup>(1)</sup>**

**Lehrabschlussprüfungszeugnis Tischlerei –  
Schwerpunkt Allgemeine Tischlerei**

<sup>(1)</sup> in original language

**2. TRANSLATED TITLE OF THE CERTIFICATE (EN)<sup>(2)</sup>**

**Certificate of Apprenticeship ‘Joinery Specialising in  
General Joinery’ (f/m)**

<sup>(2)</sup> This translation has no legal status.

**3. PROFILE OF SKILLS AND COMPETENCES**
**Specialist areas of competence:**
**Common professional competence area: Joinery work**

The professional for joinery designs workpieces, taking into account relevant design principles and the effect of different materials, surfaces, shapes, light and colour. He/she creates sketches and drawings suitable for manufacturing, also using industry-specific design software (e.g. computer-aided design – CAD). He/she recognises incomplete and incorrect information in order documents and technical drawings as well as designs that cannot be implemented. The professional also ensures the usability or readiness for use of materials, tools, equipment, machines and systems, selects and prepares them. He/she sets up machines or systems for material processing and surface finishing and sets different parameters such as speeds. The professional processes and finishes materials, workpieces and their surfaces, and makes relevant detachable and non-detachable connections, such as glued joints or slotted and tenon joints. In doing so, he/she carries out various processes for material processing and surface finishing, such as sawing, grinding, milling, polishing or varnishing, and operates machines or systems in compliance with the associated safety regulations. In the area of repair, the professional identifies damage and defects on workpieces, such as warped wooden elements or broken fittings, selects possibilities for rectification and repairs them professionally. He/she carries out quality controls and functional tests and takes appropriate measures such as reworking the workpiece. He/she also packs workpieces so they are suitable for transport and prepares materials and equipment for transport. On building sites or during assembly, the professional acts professionally and coordinates his/her activities with different trades. He/she informs different target groups about workpieces, for example by advising on professional care or pointing out special functions.

**Focused professional competence area: General joinery**

The professional for joinery specialising in general joinery plans furniture and construction elements on the basis of the respective order or customer request and the technical requirements, observes common constructions and applies constructive wood protection measures if required. He/she selects materials for veneering and processes them professionally. The professional produces different fastening types, selects fittings and installs them professionally. He/she arranges/assembles workpieces, positions, installs and secures them. In doing so, he/she observes the relevant standards and legal regulations, building physics specifications and different installation techniques.

**Interdisciplinary areas of competence:**

1. Working in an operational and professional environment
2. Quality oriented, safe and sustainable work
3. Digital work

#### 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE <sup>(3)</sup>

##### Range of occupations:

Employment including in the building sector for the production of window and door frames, stairs, etc.; in industrial furniture production for the serial production of various furnishings such as tables, armchairs, etc.; in commercial production for the individual or small series production of furniture and workpieces; in cabinet making for the restoration or faithful reproduction of historical period furniture using old craft techniques; on-site at the customers' premises for the setup and installation of the products, for instance.

Joiners handle various manual and electrical tools and equipment and also work with computer-aided machines in the field of industrial production.

<sup>(3)</sup> if applicable

##### (\*) Explanatory note

This document has been developed with a view to providing additional information on individual certificates; it has no legal effect in its own right. These explanatory notes refer to the Decision (EU) no. 2018/646 of the European parliament and the Council of 2 May 2018 on a common framework for the provision of better services for skills and qualifications (Europass).

More information on Europass is available at: <http://europass.cedefop.europa.eu> or [www.europass.at](http://www.europass.at)

#### 5. OFFICIAL BASIS OF THE CERTIFICATE

<b>Name and status of the body awarding the certificate</b> Lehrlingsstelle der Wirtschaftskammer  (Apprenticeship Office of the Economic Chamber; for the address, see certificate)	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b>  Bundesministerium für Arbeit und Wirtschaft  (Federal Ministry for Labour and Economy)
<b>Level of the certificate (national or international)</b>  NQF/EQF 4 ISCED 35	<b>Grading scale / Pass requirements</b>  Overall performance: Pass with Distinction Good Pass Pass Fail
<b>Access to next level of education/training</b> Access to the <i>Berufsreifeprüfung</i> (i.e. certificate providing university access for skilled workers) or a vocational college for people under employment. Access to relevant courses at a <i>Fachhochschule</i> (i.e. university level study programme of at least three years' duration with vocational-technical orientation); additional examinations must be taken if the educational objective of the respective course requires it.	<b>International agreements</b> Between Germany, Hungary, South Tyrol and Austria, international agreements on the mutual automatic recognition of apprenticeship-leave examinations and other vocational qualifications have been concluded. Information on equivalent apprenticeship occupations can be obtained from the Federal Ministry for Digital and Economic Affairs.
<b>Legal basis</b> 1. Training Regulation for joinery BGBl. II (Federal Law Gazette) No. 312/2022 (company-based training) 2. Curriculum framework (education at the vocational school for apprentices) 3. The present apprenticeship trade replaces the apprenticeship trade joinery (Training and Examination Regulation BGBl. II (Federal Law Gazette) No. 159/2000, which expired as of August, 31 2022. 4. The apprenticeship 'joinery' has been set up as a special-focus apprenticeship. Following the common professional competence area joinery work there is the option to provide training in the special focus joinery or the special focus turnery. A combination of the two special focuses is not possible, but individual contents of the non-trained special focus can be trained additionally.	

#### 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

1. Training in the framework of the given Training Regulation for joinery and of the curriculum of the vocational school for apprentices. Admission to the final apprenticeship examination upon completion of the apprenticeship period specified for the apprenticeship trade concerned. The final apprenticeship examination aims to establish whether the apprentice has acquired the skills and competences required for the respective apprenticeship trade and is able to carry out the activities particular to the learned trade herself/himself in an appropriate manner.
2. Admission to the final apprenticeship examination in accordance with Article 23 (5) of the *Berufsausbildungsgesetz* (Vocational Training Act). An applicant for an examination is entitled to sit the final apprenticeship examination without completing a formal apprenticeship training if she/he has reached 18 years of age and is able to prove acquisition of the required skills and competences by means of a relevant practical or an on-the-job training activity of appropriate length, by attending relevant courses etc.

**Additional information:**

**Entry requirements:** successful completion of 9 years of compulsory schooling.

**Duration of training:** 3 years.

**Enterprise-based training:** Enterprise-based training comprises  $\frac{4}{5}$  of the entire duration of the training and focuses on the provision of job-specific skills and competences according to Article 3 of the Training Regulation, BGBl. II (Federal Law Gazette) No. 312/2022, enabling the apprentice to exercise qualified activities as defined by the profile of skills and competences specified above (cf. job profile).

**Education at vocational school:** School-based education comprises  $\frac{1}{5}$  of the entire duration of the training. The vocational school for apprentices has the tasks of imparting to apprentices the basic theoretical knowledge, of supplementing their enterprise-based training and of widening their general education in the framework of subject-oriented part-time instruction.

**More information** (including a description of the national qualification system) is available at:  
[www.zeugnisinfo.at](http://www.zeugnisinfo.at) and [www.edusystem.at](http://www.edusystem.at)

**National Europass Center:** [europass@oead.at](mailto:europass@oead.at)  
Ebendorferstraße 7, A-1010 Wien; Tel. + 43 1 53408-684